

Important Memo to Planning Group Members:

The main objective for the meetings in September will be to promote thorough evaluation and discussion of the work of our committees. This will be some of the most important work we need to accomplish. By the end of these two meetings we need to have identified all of the recommendations that might be included in the first draft of our Strategic Action Plan. These include recommendations for legislative or executive action (both at the state and local levels) as well as areas where further research is needed.

All members should be prepared to support and expand on the work of their committees, and to share their knowledge and questions about the issues presented by **each** committee. The Planning Group will respond to each presentation and is responsible to make the final decision about what recommendations should be put into the Plan and how it should be prioritized.

The schedule is as follows:

September 12: Workforce, Supportive Community, and Physical Community

September 26: Health and Wellness, Family Economic Security, and Public Finance

The Executive Committee has developed the following framework to guide us through this process:

Please review pages 11, 12, 13, and 14 of the Bill, beginning with (c) Data analysis, to see what we are charged to address and (d) what type of recommendations should be included.

The Chairs have been asked to present the following information to guide our discussion:

- What is the issue that needs to be addressed?
- Why is it important? (Data)
- What specific recommendations should be proposed? (Specific solutions)
- How will these recommendations resolve the issue, help address the issue or improve the quality of life in Colorado for the next 14 years and beyond?
- What will be the financial impact of implementing this recommendation? Who will pay it? Who, if anyone, will save? What will be the impact on individuals, families, or governmental or private entities if we do not implement the recommendation?
- Who should take the lead (group, council, organization, individual, level of government, policy makers) to resolve this issue?
- Is any work already being done on this issue? If so, by whom? (Best practices, local, state, or national)
- Does this have an immediate, short-term, or long-term time line?
- Identify the words and/or terms that should be included in the Glossary.

If any of these questions cannot be answered at this time, once we have our top priorities we will work on developing the information that will be required.