

## MEETING MINUTES

### STRATEGIC ACTION PLANNING GROUP ON AGING

**Monday, August 22, 2016**

**9:00 a.m. – 12:00 p.m.**

**1290 Broadway**

**First Floor, Independence Conference Room**

**Members Present:** Dale Elliott, Jean Nofles, Jennifer Schaufele, Jim Riesberg, Karen Brown, Ky Agnew, Linda Mitchell, Mindy Kemp, Sharron Williams, Susan Franklin, Tony Tapia, Wade Buchanan

**By phone:** Steve Child, Christian Itin, Claire Anderson, Dave Norman, Doug Farmer, Sallie Thoreson

- I) Chair Jim Riesberg opened the meeting and took roll. There were a quorum of members present.
- II) The meeting agenda for August 22<sup>nd</sup> was approved.
- III) The meetings minutes from August 8<sup>th</sup> were approved without changes.
- IV) Public Comment
  - A) Hillary Lum, University of Colorado: Working on a data framework across three healthcare agencies that she will share with CHI.
- V) Presentation: Supportive Communities, Natalie Triedman, CHI
  - 1) CHI provided a presentation on the framework for implementing healthy aging programs in Colorado communities. The framework included: Understand the needs of older adults in the community; Choose the right program; Develop community partnerships; Measure impact; and, Create financial sustainability. One consistent theme CHI found in each of the categories was the importance of community outreach and conversations with people in the community to better understand needs. The presentation can be found on the SAPGA website.
  - B) Opportunities for SAPGA
    - 1) Planning Group members decided on short term and long term opportunities identified by CHI. Discussion from the Planning Group members included the following needs:
      - (a) A framework for communities to understand different needs as adults age
      - (b) A centralized, coordinated data collection system for all agencies involved
      - (c) Collaboration and communication amongst various programs and agencies involved in aging
      - (d) Need to plan with the people
      - (e) Statewide conference on aging and implementing aging in place
      - (f) Navigation assistance on the services available in your community
  - C) Question and discussion from the Planning Group included:
    - 1) One recommendation from SAPGA could be to develop a statewide resource clearinghouse including who should develop the system and how it should be maintained.

- 2) Additional feedback and thoughts from Planning Group members should be sent to Natalie Triedman at CHI.
- VI) Executive Committee Update: Jim provided an update on the Executive Committee. The committee has spent time looking at a timeline to get to the end of the project and development of the final report. The committee is providing guidance to committee chairs on how to wrap-up their committee work and bring their final products to the Planning Group for inclusion in the report.
- A) Wade and Karen have submitted a timeline and draft format for the final report that will be presented to the committee chairs during their luncheon later today. The report outline and timeline are in draft form and may be changed based on committee chair feedback. Members should read through the drafts and get their comments back to Wade and Karen within the next week.
  - B) Suggestion from Jim to change November meetings to first and third Mondays from the second and fourth to allow the Planning Group to put final touches on report before it is due at the end of November.
    - 1) Dale provided a motion to move the meetings in November to the first and third Monday – November 7<sup>th</sup> and 21<sup>st</sup>, seconded by Jean. The motion was approved unanimously.
  - C) The bylaws require SAPGA to have an election of officers at the end of each year; the Planning Group should hold elections in December.
  - D) Motion from Linda to take the December 26<sup>th</sup> meeting off the calendar and have one meeting in December as needed on Monday, December 12<sup>th</sup>. The motion was carried unanimously.
- VII) Communications Committee Update: Mike Saccone provided an update on the communications committee. The social media campaign is continuing. Editorial board outreach will be postponed while recommendations are put into place and is ready to go whenever the Planning Group is ready. Press outreach on initial research will be targeted; Mike will be reaching out to committee chairs to coordinate with them on the outreach.
- VIII) Committee Updates
- A) The committee meetings required more of the administrator hours than anticipated so committee chairs are now taking their own minutes and are no longer staffed by Keystone during committee meetings.
  - B) The Public Finance committee is no longer meeting as they feel they have concluded work until they get more information from the CFC report.
- IX) Other Business
- A) The Alzheimer's Association has an upcoming meeting at the Anschutz medical campus this Wednesday, August 24<sup>th</sup> at 9:00 a.m.
- X) Next meeting: Monday, September 12<sup>th</sup> at 9:00 a.m.
- XI) The meeting adjourned at 11:14 a.m.