

DRAFT AGENDA
STRATEGIC PLANNING GROUP ON AGING
Monday, August 31, 2015
2:00 p.m. – 5:00 p.m.
1290 Broadway
First Floor Independence Conference Room
Conference Dial-in Number: (712) 432-0360
Participant Access Code: 216470#

1. 2:00 Roll Call and Introductions of Planning Group Members
(Attachment)

2. 2:10 Accept Meeting Summary
(Attachment) Rich Mauro
Review and motion to accept August 17 meeting summary

3. 2:15 Approve Bylaws
(Attachment) Jennifer Schaufele
Discussion and motion to approve bylaws

4. 2:45 Elect Officers
Elizabeth Garner
Nominations for and Election of Chair and Vice-Chair (and additional officers if included in bylaws)

5. 3:00 Approve Conflict of Interest Form
(Attachment) Elizabeth Garner
Discussion and approval of Conflict of Interest form to be signed by all members

6. 3:10 Approve Request for Proposals
(Attachment) Wade Buchanan
Discussion and approval of RFP/RFQ for project administrator

7. 3:40 Discuss Work Plan
Initial discussion of need for a work plan and volunteers to develop an outline

8. 4:15 Discuss RFP/RFQ for Research/Data Analysis
Discussion of research and data analysis needs and scope of work for possible RFP

9. 4:45 Set Date and Agenda Topics for Third Meeting

10. 4:55 Public Comment Period